

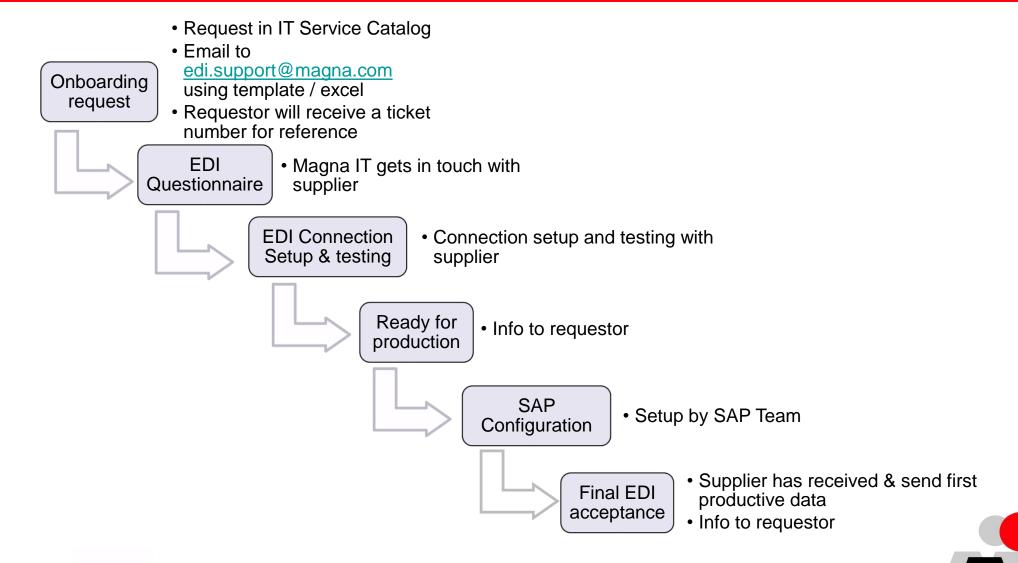
# **EDI Supplier Onboarding**

Magna Global IT – B2B/EDI June 2019



#### **Process overview**

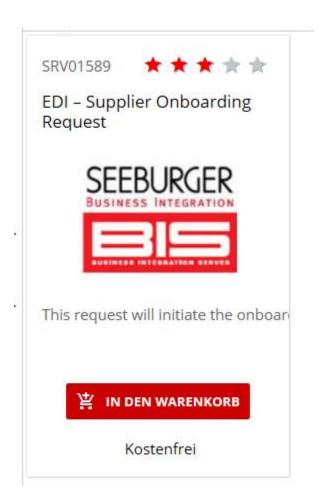




## **Onboarding request – IT Catalog**



- Onboarding request via IT Service Catalog Service Catalog
- Search for key words "Supplier Onboarding Request"
- Requestor will receive ticket number for reference

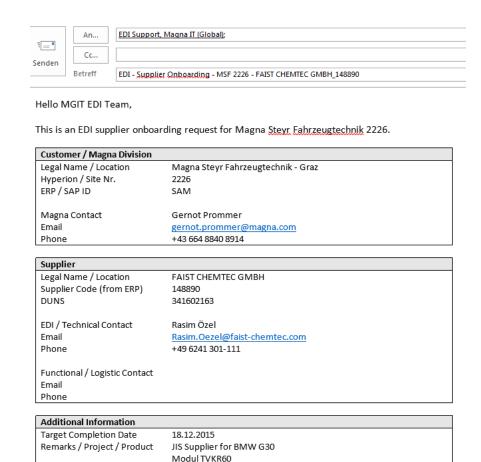




#### **Onboarding request**



- Onboarding request via Mail to <a href="edi.support@magna.com">edi.support@magna.com</a>
  using mail or excel template for multiple requests
- Requestor will receive ticket number for reference



EDI Supplier Onboarding Template

multiple EDI Supplier
Onboarding Template

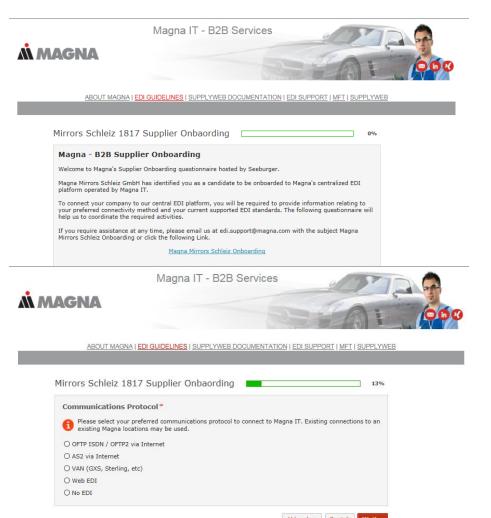


#### **EDI Questionnaire**

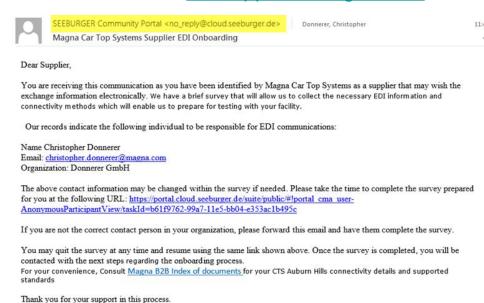


- Suppliers will get contacted by Magna Global IT EDI team
- Usage of an online rollout tool (Seeburger Community Portal CMP)

Magna IT-B2B Team



Attention! The onboarding request email is send from no reply@cloud.seeburger.de
Please answer to: edi.support@magna.com



## **EDI Connection Setup and Testing**



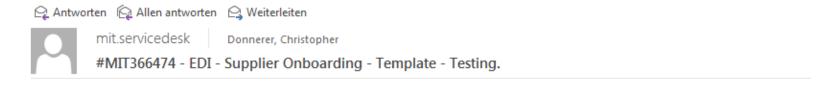
- Suppliers EDI data filled out in the online rollout tool will be used to setup the connection
- Connection Testing with supplier's IT initiated by Magna Global IT
- Connection test successfull
  - Yes: move to next step
  - No: continue testing till it's fine
- If no EDI connection is possible, the WEBEDI portal (<a href="https://supplyweb.magna.com/">https://supplyweb.magna.com/</a>) should be used instead
  - Registration via DUNS needed by supplier
  - Multiple Magna plants can be supplied by the vendor using one account



#### Ready for production



- Connection is setup and tested with supplier
- Partners are now ready to send and receive files via EDI
- Requestor will receive notification email from ticket system
  - Supplier has been setup and tested successfully.
     Files can now be send and received via EDI.



Supplier Faist Chemtec GmbH 148890 has been setup and tested successfully. Files can now be send and received via EDI.

Click here to open the ticket in your web browser



# **SAP Configuration**



- SAP setup is done by plant itself or Global IT SAP Team
- For help open a ticket at: sap.global@magna.com



### Final EDI acceptance



- First productive data has been received and send by supplier
- Files are ok and accepted on Magna side
- Requestor will receive a notification email from ticket system

#### Solution:

EDI Files have been transmitted and accepted between Magna and Supplier.

Dear Donnerer, Christopher

Your Support Ticket (Ticket ID: #MIT366474) is closed with the reason Solved. There are no further actions on this call.

Solution: First files have been transmitted and accepted between Magna and supplier Faist Chemtec GmbH 148890.

Ticket ID: #MIT366474

Subject: EDI - Supplier Onboarding - Template - Testing

Created: 12/2/2015 12:48:47 PM



### **Support & Contact**



#### **EDI Support**

edi.support@magna.com

Helpdesk:

EU: +43 6093 9942 7820 NA: +1 (905) 726 7299 AP: +86 21 6165 1699

